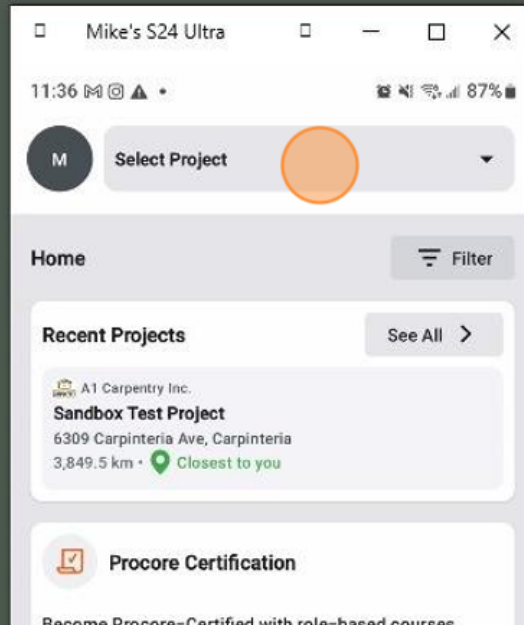


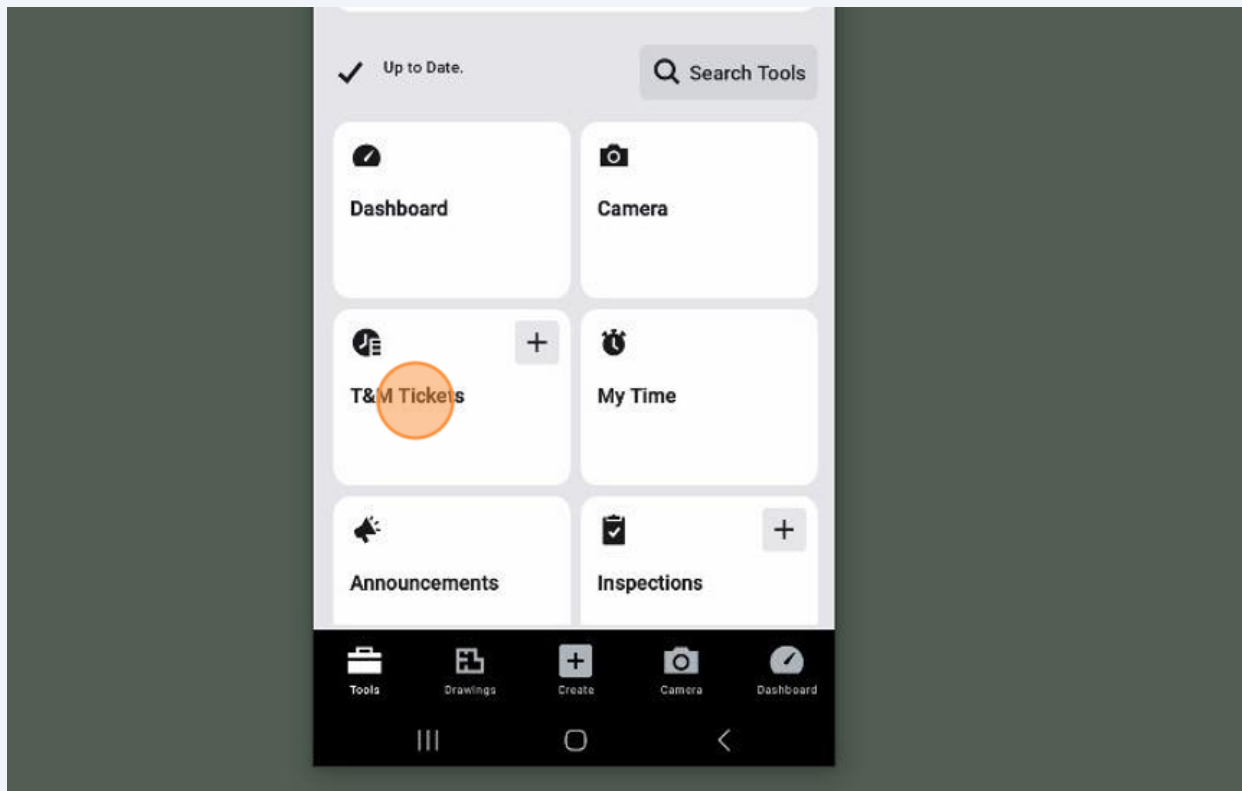
TM Ticket entry

1 Select the job you are on.



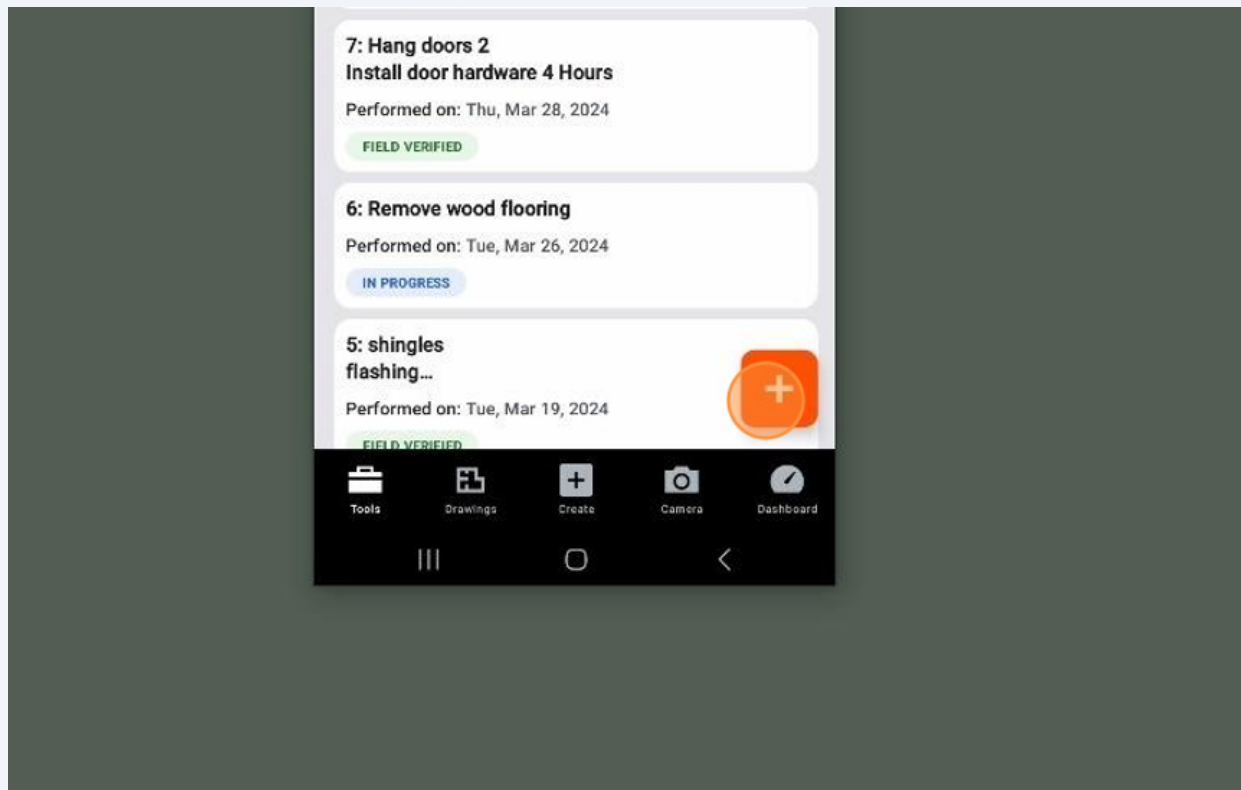
2

Click "T&M Tickets"



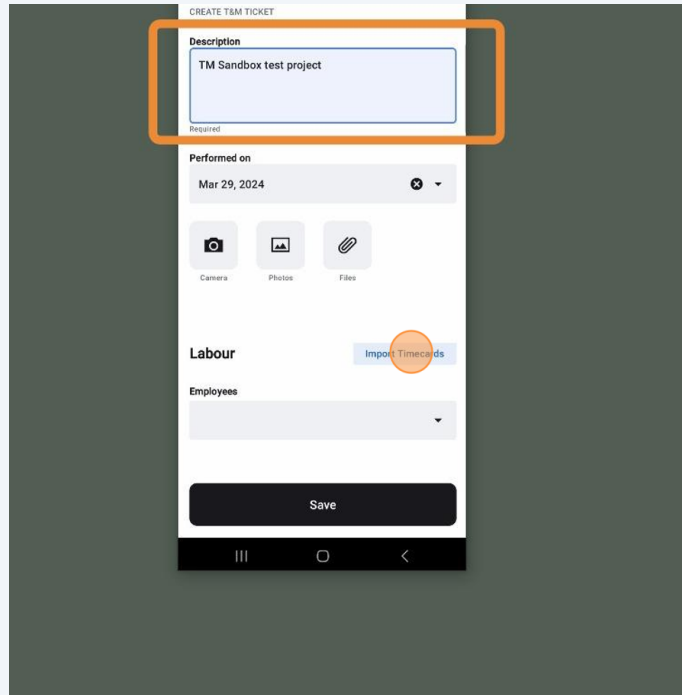
3

Click the orange + icon



4

Enter a daily description and Click "Import timecards"



5

Only select time that is TM select all that are from today. 1/2

The screenshot shows a 'Select Timecards' dialog box. At the top, there is a search bar and a close button (X). Below that, the date 'Mar 29, 2024' is displayed, along with a 'CALENDAR VIEW' link and navigation arrows. The main content is a list of timecards for 'M McKinlay'. Each entry includes a radio button, the name, a duration, and a status. The second entry, with a duration of 2 hours, is highlighted with an orange circle.

Radio Button	Name	Duration	Status
<input type="radio"/>	M McKinlay	8	REG
<input checked="" type="radio"/>	M McKinlay	2	REG
<input type="radio"/>	M McKinlay	6	REG

6

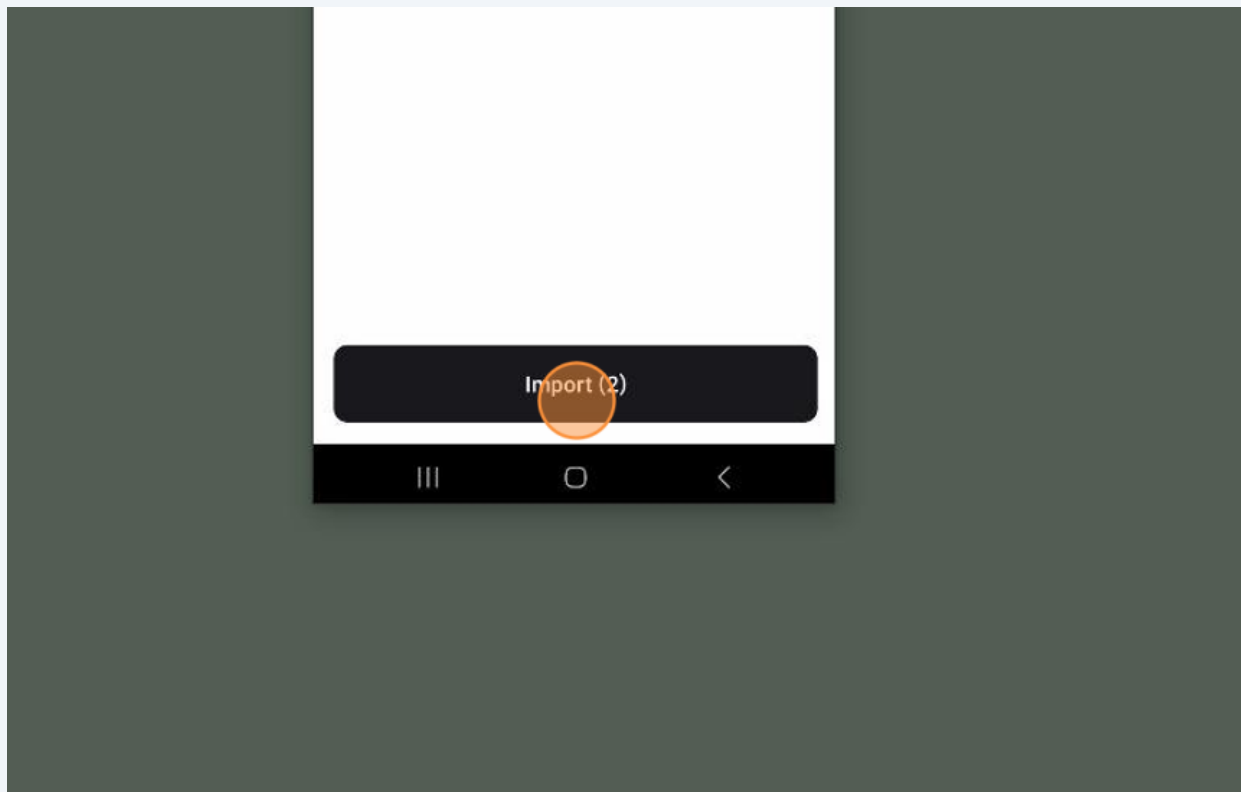
Only select time that is TM select all that are from today. 2/2

The screenshot displays a calendar application interface for the date Mar 29, 2024, in CALENDAR VIEW. At the top, there is a search bar with a magnifying glass icon and a menu icon. Below the search bar are navigation arrows and the date 'Mar 29, 2024' with 'CALENDAR VIEW' underneath. The main content area shows a list of events for 'M McKinlay'. Each event entry consists of a radio button, the name 'M McKinlay', a status indicator '--', and a duration with 'REG' below it. The second event, with a duration of 2, is selected, indicated by a blue checkmark in the radio button. The third event, with a duration of 6, has its radio button highlighted with an orange circle. The first event has a duration of 8.

Event Name	Status	Duration	REG
M McKinlay	--	8	REG
M McKinlay	--	2	REG
M McKinlay	--	6	REG

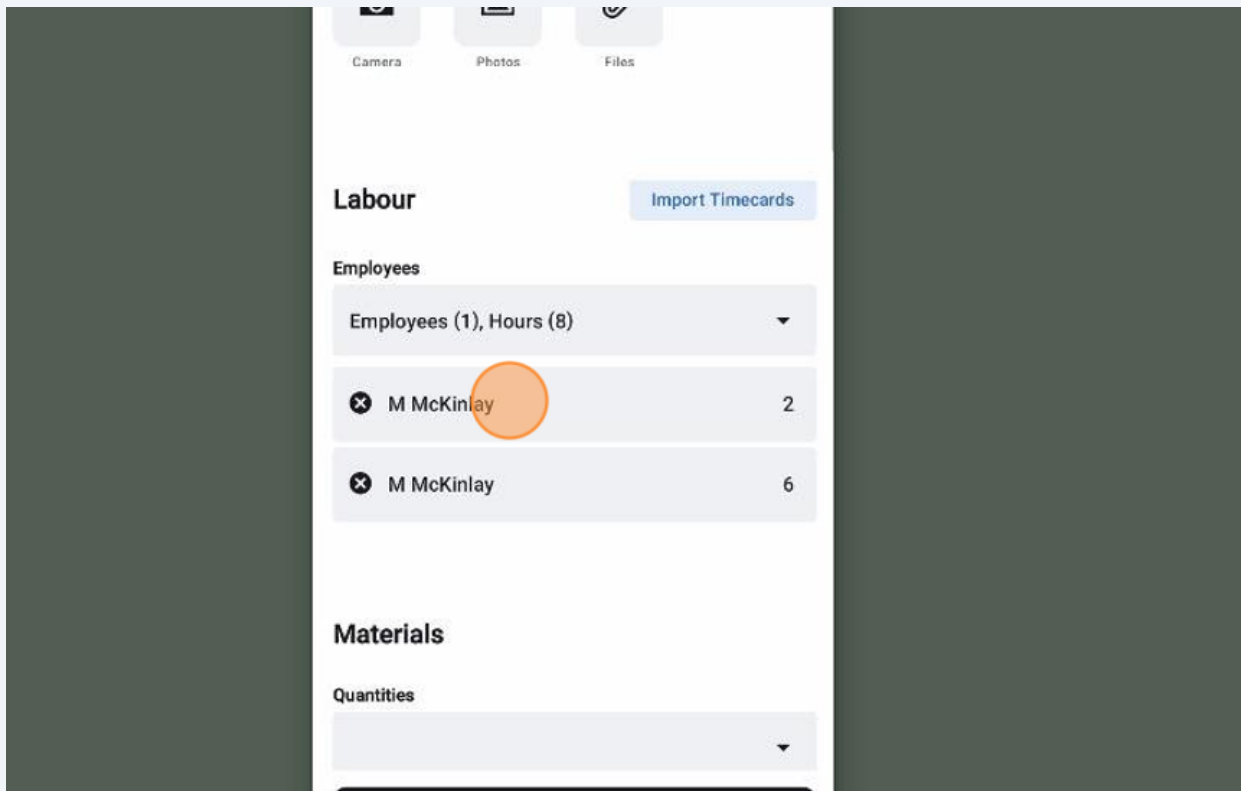
7

Click Import



8

Click the first entry.



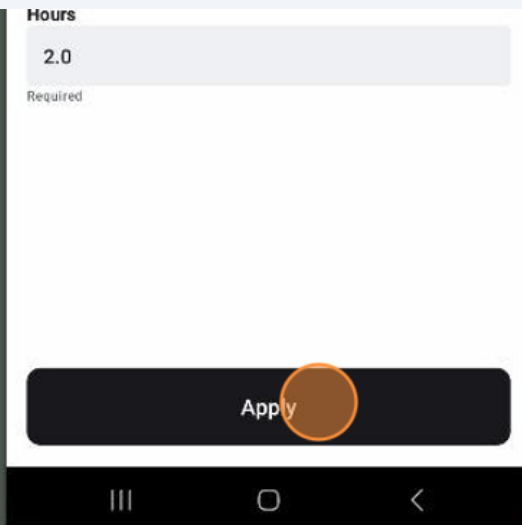
9

Give a description of the work done -- this description is shown to GC so please use adequate details

The screenshot shows a mobile application window titled "Mike's S24 Ultra" with a status bar at the top displaying the time 11:37 and battery level at 87%. The main content is a form titled "Edit Labour" with a close button (X) in the top right corner. The form contains the following fields:

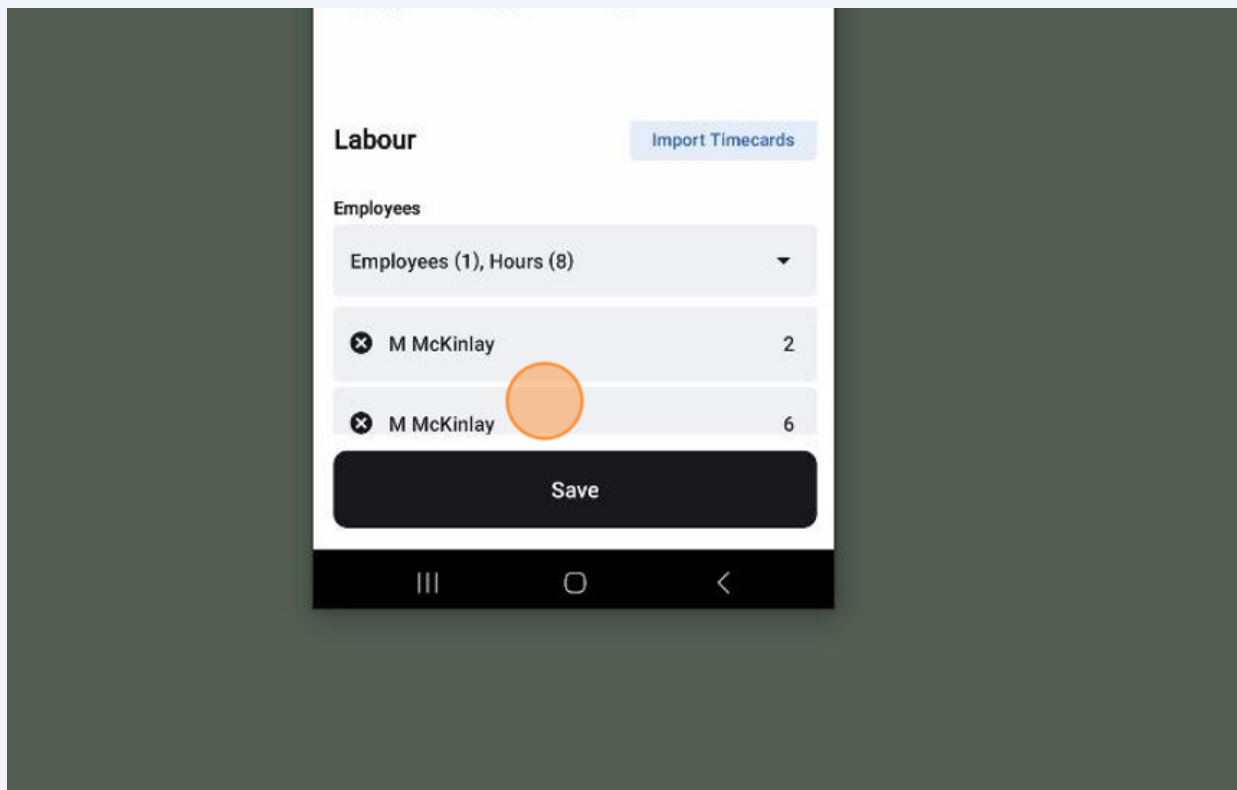
- Employee:** A dropdown menu showing "M McKinlay" with a close button (X) and a downward arrow.
- Description:** A text input field with an orange circle highlighting the area.
- Cost code:** A dropdown menu.
- Hours:** A text input field containing the value "2.0". Below this field, the word "Required" is written.

10 Click Apply

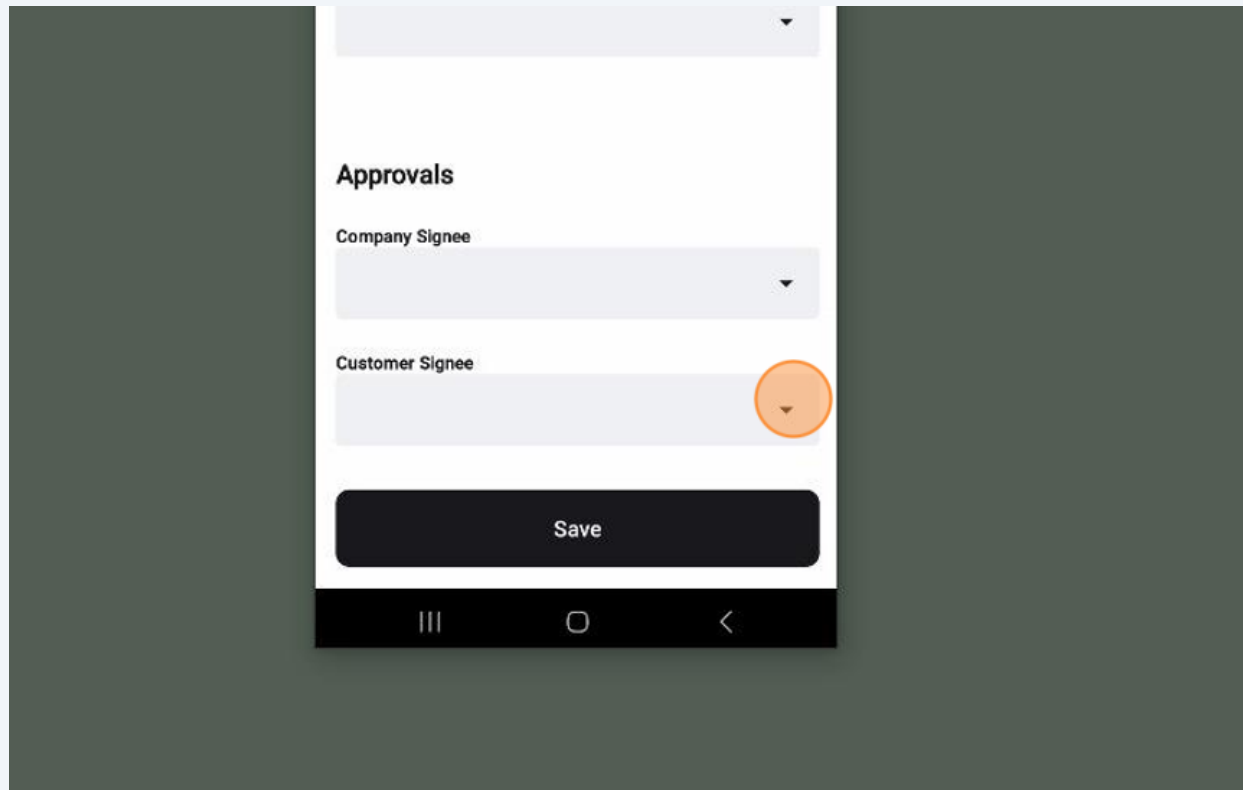


11

Repeat for all time entries

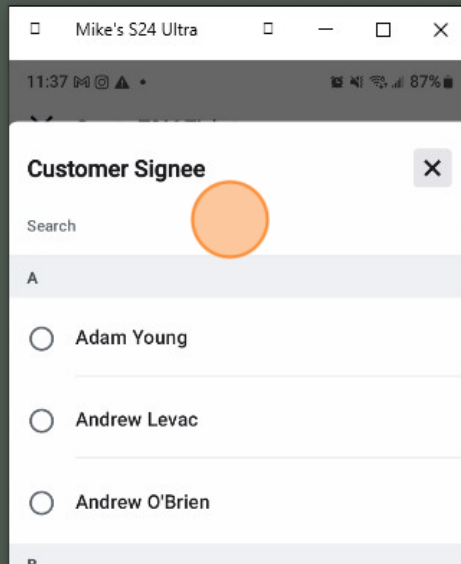


12 When done click "Customer Signee"



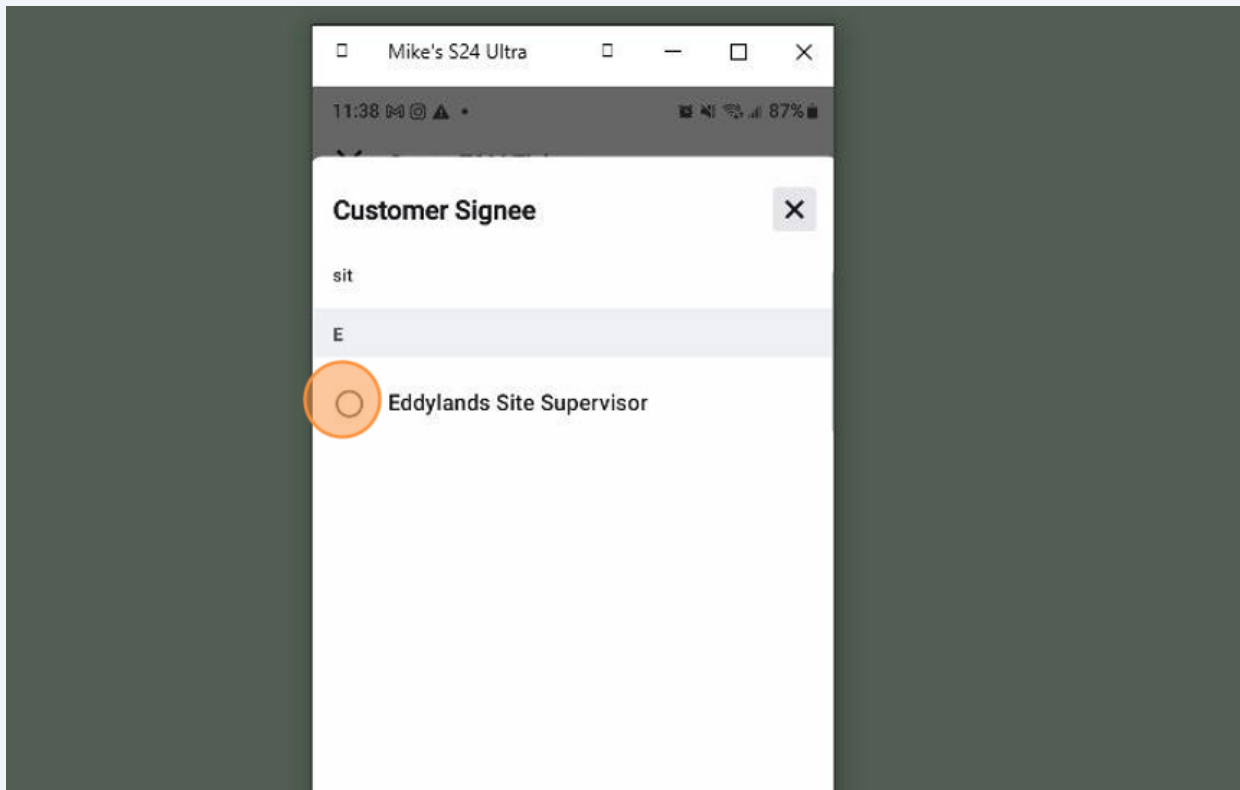
13

Click Search



14

Type "Site" to bring up the appropriate site supervisor



15

Click Save

